

# Unitarian Universalist Delaware Advocacy Network (UUDAN)

## Summary of UUDAN Bylaws<sup>1</sup>

The bylaws establish the Unitarian Universalist Delaware Advocacy Network (UUDAN) as an advocacy organization that works to educate UUs on public policy issues and coordinate direct action opportunities around specific issues in Delaware. The bylaws establish the following.

### Congregations

- A Sponsoring Congregation holds UUDAN funds and works with the UUDAN treasurer.
- All Delaware UU congregations are encouraged to support UUDAN and design a specific statement of congregational support based on a model.

### Members

- Interested residents of Delaware who self-identify as UU. No cost for membership.
- Members encouraged to attend the UUDAN Annual Meeting, respond to advocacy requests, contact their legislators, sign petitions, write letters, and attend events.

### Steering Committee (SC)

- Up to 20 people elected by members at Annual Meeting, one-year terms, no term limits.
- Those on SC are members of a UU congregation; No congregational quotas.
- SC vacancies may be filled between Annual Meetings by a vote of SC.
- Ministers employed by Delaware UU congregations are ex-officio non-voting SC members.
- Advocacy partners may attend meetings, participate in events/advocacy, do not vote.
- SC identifies and votes on the legislative priorities for UUDAN.
- SC members attend meetings, vote, organize events, recruit members, and publicize actions with congregations.

### Leadership Team (LT)

- Chair, Vice-Chair, Treasurer, Communications Coordinator, and Advocacy Coordinator.
- Elected by majority vote for 1-year term at the Annual Meeting; No term limits.
- Communicates with SC and members, carries out advocacy agenda, seeks funding, authorizes expenditures, etc.

### Meetings

- An Annual Meeting to select SC and LT; 10 days notice for meeting
- SC meets as needed, with 48 hours notice of meetings.
- Chair, SC majority or 12 UUDAN members can call Special Meetings.

### Finances

- UUDAN funded by donations from donors and congregations. May also apply for grants.
- UUDAN spends money on advocacy efforts, but will not contribute funds to political parties or election campaigns and will not endorse specific candidates.
- SC will adopt a budget each year and will not spend more money than they have.
- Treasurer provides financial reports with help from the Sponsoring Congregation.

### General

- SC members should not have conflict of interest. Conflict must be disclosed.
- Bylaws can be amended by majority vote of members
- If UUDAN dissolves LT must pay all debts. Extra funds go to the Sponsoring Congregation.

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<sup>1</sup> Proposed for adoption at Annual Meeting of May 19, 2019